



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD MINUTES  
OF THE REGULAR AND ORGANIZATIONAL MEETING**

**TUESDAY, DECEMBER 13, 2016**

Governing Board and District Strategic Planning & Budget Council members gathered at 4:00 p.m. in the Grossmont College Griffin Gate for a presentation and discussion on the new 2016/2022 Strategic Plan, focused on equity-minded student success and setting District and College priorities for the next six years.

The new strategic plan was developed over a two-year period and is based on the District's Educational Master Plan and Achieving the Dream, a national network of community colleges to accelerate student success.

Those presenting the new strategic plan included Vice Chancellor Business Services Sue Rearic, Vice Chancellor Human Resources Tim Corcoran, Vice Chancellor Workforce & Organizational Development John Valencia, Associate Vice Chancellor Research, Planning & Technology Christopher Tarmen, Int. Dean of College Planning & Institutional Effectiveness Aaron Starck, Sr. Dean of Instructional Effectiveness, Success & Equity Brianna Hays and Associate Dean of Student Equity & Engagement Jesus Miranda.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:38 p.m. in the Grossmont College Griffin Gate, Room 60-180 at 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Adams, Barr, Garrett, Hiel, and Justeson; and Student Trustees Caparelli and Esparza

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Corcoran, Rearic and Valencia, Presidents Abu-Ghazaleh and Barnes, District and college administrators, members of the faculty, staff, students, District legal counsel Timothy K. Garfield, and interested citizens.

**Call to Order**

Board President Garrett called the meeting to order at 5:38 p.m.

**Oath of Office**

Prior to adjourning to closed session, Board President Garrett administered the Oath of Office to Elena Adams.

**Public Presentations**

None.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 5:38 p.m., and the Board met in closed session until approximately 6:21 p.m., in the Associated Students of Grossmont College Board Room pursuant to Government Code Section 54956.9, to confer with legal counsel concerning significant exposure to one case of potential litigation; and one case of pending litigation: case number 16CV2829CABJLB; Section 54957 to consider the Chancellor's performance evaluation; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:38 p.m.

**Announcement of Closed Session Action(s)**

Board President Garrett announced no actions were taken in closed session.

**Call to Order**

**Oath of Office**

Adams

**Public Presentation**

None

**Closed Session**

**Open Session**

**Closed Session  
Announcements**

**Public Presentations**

None.

**Oath of Office**

Trustee Hiel administered the Oath of Office to Trustee Garrett. Trustee Garrett administered the ceremonial Oath of Office to Trustee Adams.

**Changes to Docket of Business**

Chancellor Miles announced there were no changes to the docket of business.

**Approval of Minutes**

On motion of Members Hiel/Barr, with a vote of 4-0-1 (Trustee Adams abstained), the Board approved the November 15, 2016, regular, meeting minutes as presented.

**Reports of Governing Board Members**

Trustees, administrators and staff welcomed new trustee Elena Adams and expressed appreciation and praise for the 2016-2022 Strategic Plan and workshop presentation.

Trustee Adams said she is looking forward to working with the District and Board and said she has a 30-year passion for student services. She also introduced her family members.

Grossmont College Student Trustee Caparelli reported the student government office has been transformed to a professional and organized space and that there has been significant member growth. He also reported that President Abu-Ghazaleh was made an honorary member of Phi Theta Kappa.

Cuyamaca College Student Trustee Esparza reported that a new World Cultures Club has been established to integrate all the cultures present on campus and to contribute to diversity.

**Report of the Board President**

Board President Garrett expressed excitement to be serving the District for another four years, and is looking forward to implementing the new strategic plan. He joined a statewide task force on enrollment management and expects a report will come out by June 2017. Garrett attended a Grossmont College Theatre Department production and a musical theatre class showcase, a part-time faculty guitar ensemble event, and the Grossmont and Cuyamaca Colleges' band concert at Cuyamaca College.

**Announcement Related to Negotiations Between the American Federation of Teachers (AFT) Guild, Local 1931 AFT AFL-CIO and Grossmont-Cuyamaca Community College District**—*Board President Garrett announced an initial negotiation proposal between the District and AFT was presented for public information*

**Adoption of Consent Calendar**

On the motion of Members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

**Operations**

**Academic Calendars 2017/2018-2018/2019 Grossmont and Cuyamaca Colleges**—Granted authority to the Chancellor to adopt the 2017/2018 and 2018/2019 Academic Calendars for Grossmont and Cuyamaca Colleges, as recommended by the Chancellor. Refer to item 206 attached to the docket.

**Board Policies Update**—Reviewed and adopted revisions to board policy BP 2105 Election/Appointment of Student Members, BP 2730 Board Member Health Benefits, BP 2750 Board Member Absence from the State, BP 5035 Withholding of Student Records for Nonpayment of Financial Obligations, and BP 5420 Associated Students Finance, as recommended by the Chancellor. Refer to item 208 attached to the docket.

**2016/2022 District Strategic Plan**—Approved the Grossmont-Cuyamaca Community College District Strategic Plan for 2016/2022, as recommended by the Chancellor. Refer to item 209 attached to the docket.

**Public Presentation**

None

**Oath of Office**

Adams, Garrett

**Changes to Docket**

None

**Minutes**

11/15/16, reg, min approved

**Rpts of Trustees**

Adams

Caparelli

Esparza

Board President Rpt.

Announcement  
Related to  
Negotiations-AFT

**Adoption of Consent Calendar**

**Operations**

Academic Calendars  
2017/2018-2018/2019  
Grossmont and  
Cuyamaca Colleges

Board Policies Update

2016/2022 District  
Strategic Plan

### **Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket.

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket.

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of November 2016, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket.

**Ratification of Signatures on Agreements**—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket.

### **Public Works Projects**

**Grossmont College Building 21 Corridor Alteration; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B17.001 Grossmont College Building 21 Corridor Alteration, to Conan Construction, the lowest responsive bidder meeting all terms, conditions, and specifications. Refer to item 401 attached to the docket.

### **Personnel**

**Personnel Actions**—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of November 15, 2016, through December 12, 2016. Refer to item 501 attached to the docket.

### **Information**

**Administrative Procedures Update**—Reviewed revisions to administrative procedures AP 2105 Election/Appointment of Student Members, AP 5035 Withholding of Student Records for Nonpayment of Financial Obligations, and AP 5420 Associated Students Finance. Refer to item 651 attached to the docket.

### **Items Pulled from Consent Calendar for Discussion**

**Announcement Related to Negotiations Between AFT and the District**—*following Board President Garrett's announcement* regarding the AFT proposal being presented for public information, AFT President Jim Mahler highlighted items in the proposal. No action was taken.

**Election of President of Governing Board for 2017** *pulled by Trustee Garrett* for nominations and election. Trustee Barr nominated Trustee Garrett for president. With no further nominations, on motion of members Barr/Justeson, with a unanimous vote of 5-0, Trustee Garrett was elected Board president for 2017. Refer to item 201 attached to the docket.

**Election of Vice President of Governing Board for 2017** *pulled by Trustee Garrett* for nominations and election. Trustee Barr nominated Trustee Hiel for vice president. With no further nominations, on motion of members Barr/Justeson, with a unanimous vote of 5-0, Trustee Hiel was elected Board vice president for 2017. Refer to item 202 attached to the docket.

**Election of Clerk of Governing Board for 2017** *pulled by Trustee Garrett* for nominations and election. Trustee Barr nominated Trustee Justeson. With no further nominations, on motion of members Barr/Hiel, with a unanimous vote of 5-0, Trustee Justeson was elected Board clerk for 2017. Refer to item 203 attached to the docket.

**Set the Time, Frequency, and Place of Year 2017 Regular Governing Board Meetings** *pulled by Trustee Garrett* to note that the September, November, and December Board meetings fall on the second Tuesday of the month instead of on the third Tuesday. On motion of members Hiel/Barr, with a unanimous vote of 5-0, the 2017 Board meeting schedule was approved as presented, with a caveat that if necessary, there could be further consideration to rescheduling the July 18, 2017, meeting, per the inquiry of Trustee Justeson. Refer to item 204 attached to the docket.

### **Budget and Finance**

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Ratification of Signatures on Agreements

### **Public Works Projs**

GC Building 21 Corridor Alteration; Ratification of Award

### **Personnel**

Personnel Actions

### **Information**

Administrative Procedures Update

### **Items Pulled**

Announcement Related to Negotiations

Election of Board President for 2017, Garrett

Election of Board VP for 2017, Hiel

Election of Board Clerk 2017, Justeson

Set 2017 Regular Governing Board Meetings, approved

**Grossmont and Cuyamaca Colleges' Credit Course, Certificate, and Degree Changes for 2017/2018** *pulled by Trustee Garrett* for presentation. Grossmont College Exercise Science Instructor Kathleen Aylward and Cuyamaca College English Instructor Chuck Charter reviewed course, certificate, and degree changes for 2017/2018. They also reported on the courses unique to each college: Cuyamaca College's unique courses include Art 148, English 120, Math 125, 160, and 170. Grossmont College's unique courses include Allied Health Nursing Program and Orthopedic Technology courses and Exercise Science Beach Volleyball. Following presentation and discussion, on motion of members Barr/Justeson, with a unanimous vote of 5-0, the item was approved. Refer to item 205 attached to the docket.

GC/CC Credit Course, Certificate, and Degree Changes for 2017/2018, approved

**Grossmont-Cuyamaca Community College District 2016 Facilities Master Plan Refresh of the 2013 Facilities Master Plan** *pulled by Trustee Garrett* for presentation. Gensler architect Deborah Shepley highlighted the facilities master plan updates, which include a Workforce Opportunities Resource Center (to respond to East County business and industry needs); and projects at Grossmont College, Cuyamaca College, and District Services. The updated plan provides the framework and visioning for moving forward with public works projects as a supplement to the 2013 Facilities Master Plan. On motion of members Barr/Justeson, with a unanimous vote of 5-0, the plan was approved. Refer to item 207 attached to the docket.

GCCCD 2016 Facilities Master Plan Refresh of the 2013 Facilities Master Plan, approved

**Short-Term, Student, Work-Study, and Professional/Technical Expert Hourly Pay Schedule, Minimum Hourly Rate Increase** *pulled by Trustee Garrett* for presentation. Human Resources & Labor Relations Specialist Cheryl Detwiler provided a report on the process to update the temporary workers salary schedule to be in compliance with the California state minimum wage laws effective January 1, 2017, and to provide clarity of job titles and remove salary inequities. On motion of members Barr/Hiel, with a unanimous vote of 5-0, the item was approved. Refer to item 502 attached to the docket.

Short-Term, Student, Work-Study, and Professional/Tech Expert Hourly Pay Schedule, Minimum Hourly Rate Increase, approved

**Report of the Chancellor**

President Barnes reported Cuyamaca College received a \$260,000 California Apprenticeship Initiative grant that will fund a new viticulture apprenticeship program, cover the cost of a planned vineyard, and viticulture courses.

**Chancellor's Rpt**  
Barnes

President Abu-Ghazaleh extended congratulations to the Women's Volleyball team for its outstanding performance winning the Pacific Coast Athletic Conference for the seventh straight season, and commended their work ethic and professionalism. He also reported on the successful launch of the new Grossmont College Drone program.

Abu-Ghazaleh

Vice President Academic Affairs VanderWoude reported Human Resources is working to establish a part-time faculty pool to meet campus needs for spring and summer 2017. She said a job fair was held to recruit part-time faculty, stating more than 400 people attended and participated in on-site interviews, campus tours, and orientation.

VanderWoude

Chancellor Miles thanked Cuyamaca College Classified Senate President Ariane Ahmadian for her leadership. She also reported on Senator Joel Anderson's Annual Holiday Open House where Grossmont College's Culinary Arts program was featured.

Miles

The Chancellor's Cabinet Member reports were distributed.

Cabinet Rpts

**Staff Communication**

**Staff Reports**

Cuyamaca College Academic Senate President Alicia Muñoz, Cuyamaca College Classified Senate President Ariana Ahmadian, and AFT President Jim Mahler presented staff reports or comments.

**Adjournment**

Board President Garrett adjourned the meeting at 8:35 p.m.

**Adjournment**

**Respectfully submitted,**

**Approved by the Governing Board  
January 17, 2017**

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Bill Garrett  
Board President

Jennifer Danks  
Recording Secretary